

## **STANDISH TOWNSHIP HALL RENTAL AGREEMENT RULES**

The Standish Township hall is maintained by the Standish Township board.

**-Cost: \$100. Rental fee due on the date of the event.**

**-ALL ACTIVITIES END BY 1:00 AM**

**-The hall may be rented for the following gatherings: birthday parties, wedding showers, baby showers, funeral dinners, annual meetings, anniversary parties, family reunions, and graduations. NO RUMMAGE SALES!**

**-Bring your own paper products, garbage bags, paper towels, napkins, cleaning supplies, etc.**

**-ALCOHOLIC BEVERAGES of any kind are PROHIBITED!**

**-No tacks, tape, clips, or staples are to be used on the ceiling, walls, or tables.**

**-Leave tables and chairs up, hall must be cleaned, including swept and mopped.**

**Range:** Turned on by a breaker switch on east wall (bottom left side)

**Furnace thermostat:** located in main part of hall on the north wall

**Overhead fans:** switch to operate at doors as you walk in

**Fridge:** leave turned on

Checklist when leaving:

-Turn thermostat down to 55 (if using)

-Close and lock all windows and doors

-Sweep and mop all floors

-Do not stack anything in front of the breaker box

-Remove garbage

-Turn off all fans and lights switch located on west wall by door

-Leave water pump switch on

-Prop open bathroom doors in the winter

**Should you disagree and have issues with the terms of renting the township hall, please bring your concerns to the township board meeting held on the second Tuesday of each month at 6:30 pm.**